

Application for Outdoor Education Field Trips 2011-2012

**WE SUGGEST PHOTOCOPYING THIS APPLICATION
SO YOU WILL ALWAYS HAVE A BLANK FORM FOR FUTURE TRIPS.**

Please use a **separate** application for each **field trip location** or **group of 65 (35 for ski trips)**.

School			Phone Number		
Address			City		Zip Code
Teacher/Contact Person #1 Mr. Miss Ms. Mrs.		Grade Level	No. of Students		No. of Teachers & Chaperones
E-mail address:					
Teacher/Contact Person #2 Mr. Miss Ms. Mrs.		Grade Level	No. of Students		No. of Teachers & Chaperones
Do you have any exceptional education students? If yes, specify (LD, ED, CD, etc.) and number. If no, write "none".			TOTAL ATTENDING: Students, Teachers & Chaperones (Minimum - 15 / Maximum - 65) (Ski Trips Maximum - 35)		
Regular School Day Arrival Time:		Regular School Day Dismissal Time:			
Month(s) Desired (Indicate 1st, 2nd & 3rd Choice): ___ September ___ October ___ November ___ December ___ January ___ February ___ March ___ April ___ May ___ June					
Day(s) of the Week Desired (Indicate 1st, 2nd & 3rd Choice): ___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday			If your desired dates are taken, may we place your group on a different day? <input type="radio"/> Yes <input type="radio"/> No		
Specific Days or Dates NOT DESIRED:					

Do NOT send in payment with application. You will be billed appropriately.

MPS or school within city limits of Milwaukee: Our school agrees to pay the administrative cost of **\$50.00** per field trip and will send the admission payment within three weeks after receiving the confirmation letter. We are also responsible for the bussing fees.

Please check your field trip choice. One field trip location OR group of 65 (35 for ski trips) per form.

Hawthorn Glen **Grades: K3 - 6**

Nature Center (Sep. - Nov. & Mar. - June)

Session #1: 9:00 AM - 11:30 AM

Session #2: 11:30 AM - 2:00 PM

Program Choice (only one): _____

Lunch Choice: Bag Lunch Cookout No Lunch

--- OR ---

Cross-Country Skiing or Tobogganing (Dec. - Feb.) **Limit 35**

(Grades: 1 - 6) (Grades: K3 - 1)

Session #1: 9:00 - 11:15 AM (No lunch time available.)

Session #2: 11:45 - 2:00 PM (No lunch time available.)

Oak Ridge Farm **Grades: Preschool - 4**

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:00 AM and 2:30 PM)

Special Interest: _____

Lunch Choice: Bag Lunch No Lunch

Cookout (not available Nov. - Mar.)

Lapham Peak **Grades: 2 - 8**

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:00 AM and 2:30 PM)

Program Choice (only one): _____

Lunch Choice: Bag Lunch No Lunch

Palmyra Camp **Grades: K5 - 8**

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:00 AM and 2:30 PM)

Program Choice (only one): _____

Lunch Choice: Bag Lunch Cookout No Lunch

Planetarium Program **Grades: 2 - 8**

Program Choice (only one): _____

Hamilton (Tuesdays)*

Madison (Thursdays)*

9:00 - 10:15 AM

9:00 - 10:15 AM

10:30 AM - 11:45 AM

10:30 AM - 11:45 AM

12:00 - 1:15 PM

12:00 - 1:15 PM

* Nov. - APR. ONLY & NO LUNCH TIME AVAILABLE.

Whitnall Park (Picnic Shelter #8) **Grades: 2 - 8**

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:30 AM and 1:30 PM)

Lunch Choice: Bag Lunch Cookout No Lunch

SEND COMPLETED APPLICATION TO:

Via U.S. Mail:
MILWAUKEE RECREATION
Outdoor Education
2414 West Mitchell Street
Milwaukee, WI 53204-3025

Via MPS School Delivery:
MILWAUKEE RECREATION
Outdoor Education
Via Fax: Outdoor Education
414/647-6079
(MPS schools please use 76079)

Do **NOT** fax and send a hard copy of your application!
It will result in doublebooking your group.

FOR OFFICE USE ONLY

Date Application Received _____

Time of Trip _____

M T W TH F

Day of Trip _____

Fees Due _____

Date of Trip _____

Date Payment Due _____