



MILWAUKEE PUBLIC SCHOOLS, DIVISION OF COMMUNITY RECREATION
Your "Power Source" to Recreation and Education

OUTDOOR EDUCATION
2414 W. MITCHELL ST.
MILWAUKEE, WI 53204

PHONE: (414) 647-6050
FAX: (414) 647-6079

Position Description - Naturalist

- ✓ Present educational programs and activities for scheduled groups (schools, day cares, camps, etc.) on a seasonal basis. Programs may occur at Hawthorn Glen, Whitnall Park & Potter's Forest.
- ✓ Provide quality instruction and create an atmosphere of learning through positive feedback & mutual understanding.
- ✓ Display an attitude of service to children, teachers and other patrons.
- ✓ Attend seasonal staff meetings for the purpose of program evaluation, new program implementation, current program revisions and the assignment of special projects.
- ✓ Maintain record of ski boot size charts (for Cross Country Skiing) of schools in attendance; call individual schools to obtain charts if necessary.
- ✓ Maintain equipment and supplies in good order and leave work areas in good order.
- ✓ Other duties as assigned.

What special training is required?

Previous experience is not necessary just a strong desire to educate children about nature.

Staff members have come from what kind of background?

Ex - teachers, college students working on teaching certification, biology / natural science majors, Returned Peace Corps Volunteers, day care providers, individuals looking for a few hours a week and people who are sure or not sure that teaching is what they want to do and are looking for an excellent opportunity to "test the waters."

What is a typical calendar year like & how does the position change from season to season?

During the school year: the position works from approximately 9:00 a.m. to 3:00 p.m. Monday through Friday. These day time hours for each naturalist generally consist of two to three days per week (approximately six hours per day). Breaks / scheduled non-working days are during the winter holidays and Spring Recess times as well as Banking Days, Teacher Conference days, etc. Formal, educational programs are presented to the children. Program content generally changes each season. Cross country skiing, for example, is presented December through February. Two naturalists are scheduled for groups of up to 65 participants (35 during the winter months).

During the summer months (mid June – mid August: program times and hours are scheduled again on weekdays but according to community needs; not as often as during the school year but almost every day. The work day is approximately four hours long. Formal & informal educational concepts are taught through the use of games. Again, two staff members per 65 people.

Weekend, family programs occur on a year-round, seasonal basis. Program hours are generally two to three hours in length.

While staff members generally work from one season to the next, not all are able to continue their employment each season: some employees work only in the school year, others only in the summer.

What is the hourly rate of this part-time position?

The rate of pay starts at \$8.00 per hour.

This page is not inclusive of all information and should be considered a general outline.