



## MPS Adaptive Athletics Team Basketball Tournament

# ✓ Event Checklist

- Field Trip Permit:** Complete and submit a Field Trip Permit. To give support to the program and athletes, invite your principal to attend.
- Transportation:** Transportation is provided by our office. Schools will be notified of exact pick-up times via email as the date gets closer. Please be ready by 9:00 a.m. in case your bus arrives early.
- Lunches:** Lunch is on your own. Please have athletes bring bag lunches from home, or order bag lunches from your cafeteria to bring along. Lunch will be eaten on your own when your team is not playing. To ensure a timely departure, please pre-order bag lunches from your cook for those athletes that need them.
- Schedule:** Please check your schedule. If you notice conflicting games or have any questions regarding the game schedule, please contact our office at (414) 647-6060.
- Permission Slips:** Please make sure that **ALL** of your competing athletes have completed and submitted the MPS Adaptive Athletics Permission Slip, **AND the new MPS Parent Permission and Waiver Form for Field Trips**. Bring them with you to the event.
- Work Site Transportation (High School Only):** Please make sure you inform your school's transportation secretary of participating athletes so they can contact the bus companies and make sure their normal school route picks them up in the morning and brings them to school instead of their job site.
- Uniforms:** Please make sure your athletes have an appropriate numbered uniform. Please make sure that your players are all wearing **athletic shoes** and a **not wearing jeans**. Athletes must have **matching tops with numbers**. The only exception is in the case of a medical or religious reason. There will be access to bathrooms for changing, but having your athletes dressed to play upon arrival helps us get started earlier.
- Media Release:** Please bring a list of athletes that **DO NOT** have permission to be photographed or filmed as indicated on the bottom of the permission slip.



MPS ADAPTIVE ATHLETICS  
Milwaukee Recreation  
Department of Recreation and Community Services  
"Experience Life."  
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